

SOP KRS Program Sarjana (S1) semester II 2015/16

| No | Rincian kegiatan Pengisian KRS | Mahasiswa | Portal Akademik Mahasiswa (PALAWA)* | DPA | Akademik | Waktu | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|--|---|-------------------------------------|-----|----------|-------|--|--|--|--|--|---|--|--|--|--|---------|--|--|--|--|---------|--|--|--|--|---------|--|--|--|--|----------|--|--|--|--|----------|--|--|--|--|--|
| 1 | Mulai | <pre> graph TD Start([Start]) --> DPA1[DPA] DPA1 --> PALAWA1[Portal Akademik Mahasiswa (PALAWA)*] PALAWA1 --> PALAWA2[Portal Akademik Mahasiswa (PALAWA)*] PALAWA2 --> DPA2[DPA] DPA2 --> Akademik[Akademik] Akademik --> Mahasiswa1[Mahasiswa] Mahasiswa1 --> End([End]) </pre> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Konsultasi dengan dosen pembimbing (selama/setelah ujian/sebelum liburan semester. Bawa KHS & transkrip sementara jika diperlukan) | | | | | | | | | | | Konsultasi dilakukan sebelum liburan jika tempat liburan di luar Yogyakarta | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Mengisi Evaluasi Dosen Mata Kuliah (semua Mata Kuliah semester I 2015/16) | | | | | | | | | | | | | | | | Januari | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Key in sesuai dengan hasil konsultasi dengan jumlah sks sesuai IPK/IPS | | | | | | | | | | | | | | | | | | | | | Januari | | | | | | | | | | | | | | | | | | | | |
| 5 | Mencetak KRS rangkap tiga (3), satu diantaranya dibalik biodata terbaru | | | | | | | | | | | | | | | | | | | | | | | | | | Januari | | | | | | | | | | | | | | | |
| 6 | KRS ditanda tangani DPA (1 copy untuk DPA) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Februari | | | | | | | | | | |
| 7 | KRS (disebaliknya ada biodata) diserahkan ke bagian akademik | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Februari | | | | | |
| 8 | Satu lembar KRS disimpan mahasiswa | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | Selesai | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

* = palawa.ugm.ac.id

Yogyakarta, 30 Desember 2015

Wakil Dekan Akademik dan Kemahasiswaan

ttd

Dr. Rudi Hari Murti